



ORDINANCE NO. 588

TO ESTABLISH OPERATING AND CAPITAL BUDGETS FOR THE OPERATION OF THE COUNTY GOVERNMENT OF FAIRFIELD COUNTY FOR THE FISCAL YEAR COMMENCING JULY 1, 2011; TO PROVIDE FOR THE LEVY OF TAXES FOR FAIRFIELD COUNTY FOR THE FISCAL YEAR COMMENCING JULY 1, 2011; TO PROVIDE FOR THE EXPENDITURE OF TAX REVENUES AND OTHER COUNTY FUNDS; TO PROVIDE FOR OTHER COUNTY PURPOSES; TO PROVIDE FOR CERTAIN FISCAL AND OTHER MATTERS RELATING TO COUNTY GOVERNMENT, AND OTHER MATTERS RELATED THERETO.

Section 1: Be it ordained and enacted by the County Council of Fairfield County, South Carolina: Extending through June 30, 2012, the following sums, if so much is necessary, are hereby appropriated from the general fund of Fairfield County to meet the ordinary expenses of the County as hereafter indicated:

GENERAL FUND

100-001	County Council	261,542
100-002	County Attorney	305,098
100-003	County Administrator	250,306
100-004	Finance	552,246
100-005	Human Resources	382,980
100-006	Purchasing	146,336
100-007	Data Processing	436,312
100-008	General Operating	3,195,775
100-009	Tax Assessor	331,744
100-010	Tax Collector	244,540
100-011	Building Maintenance	569,185
100-012	Planning/Building/Zoning	354,241
100-013	Transit System	150,212
100-014	Economic Development	145,632
100-015	Detention Center	1,633,116
100-016	Road Maintenance	1,357,448
100-017	Solid Waste	1,815,308
100-017-052	Solid Waste Transport	198,178
100-017-064	Solid Waste Litter	37,549
100-018	Animal Control	231,131
100-019	Probate Judge	148,008
100-020	Auditor	111,539
100-021	Treasurer	150,297
100-022	Clerk of Court	285,641
100-023	Clerk of Court/Family Court	125,253
100-025	Coroner	85,732
100-026	Sheriff	2,803,825
100-027	Magistrates	439,642
100-029	Voter Registration/Election Commission	184,355
100-030	Department of Social Services	63,600
100-031	Veteran's Affairs	83,927

100-032	Legislative Delegation	2,579
100-033	Airport Commission	56,900
100-034	Emergency Management	649,096
100-035	Keep Fairfield Beautiful	14,500
100-035	Soil & Water Conservation	37,734
100-035	Historical Commission/Museum	72,581
100-035	Summer Youth Program	16,148
100-035	Good Samaritan House	23,100
100-035	Highway Patrol Reimbursement	500
100-035	Health Department	52,730
100-035	Board of Disabilities	16,000
100-035	Columbia Area Mental Health	60,000
100-035	Clemson Extension Service	35,790
100-035	Fairfield County Behavioral Health Services	42,288
100-035	Central Carolina Economic Development Alliance	75,000
100-035	Rescue Squad	28,800
100-035	Solicitor's Office	54,000
100-035	Indigent Care	98,852
100-035	Public Defender	2,000
100-035	Midlands Technical College	126,723
100-035	County Loans	53,321
100-035	Sistercare	2,850
100-035	Food Bank	3,600
100-035	Fairfield County Council On Aging	93,411
100-035	Midlands Middle College	21,350
100-035	MEBA	8,000
100-035	American Red Cross	2,800
100-035	Cooperative Health Center	10,000
100-035	Midlands Fatherhood Coalition	20,000
100-036-035	Recreation Department	703,955
100-042	General Fund Distribution	4,461,707
100-123	Quickjobs	156,000
	TOTAL GENERAL FUND	\$24,083,013

AGENCY FUNDS/COMPONENT UNITS

501	EMS Capital	559,904
502	EMS	2,844,799
507	Hospital	942,673
509	Fireboard Debt and Capital	362,095
801	Library	463,834
803	Fire Board/Operations	970,082
804	Recreation Capital	200,000
	AGENCY FUNDS/COMPONENT UNITS	\$6,343,387

SPECIAL REVENUE FUNDS/OTHER FUNDS

201-051	Acc. Tax/Tourism Prom. – Chamber of Commerce	23,600
201-051	Acc. Tax/Tourism Prom. – Old English District	2,200
202-052	Acc. Tax/Tourism Related – Chamber of Commerce	40,400
202-052	Acc. Tax/Tourism Related-Railroad Museum	20,000
205-055	Sheriff Child Support	31,961
206-056-000	Transit/Administration	150,704
206-056-004	Transit/Operations	167,268
206-056-005	Transit/Medicaid	282,467
206-056-050	Transit/Capital	103,663
210-060	Used Oil Grant	20,000
211-061	Waste Tire Recycling	19,505
214-098	Railroad Track Maintenance	15,000
216-066	Clerk of Court-IV-D	37,256
220-070	Victim Assistance Fund	64,245
224-074	Vehicle Replacement Fund	382,600
225-075	Capital Improvement Fund	1,242,281
229-079	911 Tariff	170,800
230-050	Emergency Performance Grant	9,350
241-041	Workforce Investment Act	390,886
262-125	Energy Grant	50,000
	TOTAL SPECIAL REVENUE FUNDS/OTHER FUNDS	\$3,224,186

DEBT SERVICE FUND

301	2008 Bond Issue	560,456
301	2010 Bond Issue	472,185
	TOTAL DEBT SERVICE	\$1,032,641

CAPITAL PROJECTS FUND

404	Building Contingency Fund	1,672,500
406	WB Industrial Park	35,000
407	McMaster Industrial Park	35,000
409	County Road Program	175,000
410	Water/Sewer Project	375,000
411	Quickjobs Facility	75,000
	TOTAL CAPITAL PROJECTS	\$2,367,500

	TOTAL APPROPRIATIONS/ALL FUNDS	37,050,727
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Section 2: For the purpose of meeting the appropriation made in this ordinance the following receipts and anticipated revenues of Fairfield County are hereby allotted for such purposes, together with all other income not specifically allocated to other purposes. It is estimated that the following revenue will accrue to Fairfield County during the fiscal year of 2011-2012.

GENERAL FUND

Property Taxes

4101	Current Utilities Taxes	8,219,883
4102	Current Railroad Taxes	204,138
4103	County Business/Personal	21,459
4104	Current Manufacturer's Non Exempt Reimbursement	50,804
4016	Current Boat and Motor Taxes	55,211
4107	Current Planes Taxes	351
4108	State Business/Personal	228,644
4109	Current Mobile Home Taxes	582,931
4110	Current Real Property Taxes	5,945,976
4111	Current Vehicle Taxes	762,719
4112	Delinquent Taxes	375,600
4113	Penalties	56,250
4119	Merchant Inventory Tax	12,000
4130	Payments in Lieu of Taxes	1,105,768
4134	Multi-county Industrial Park	400,000
	SUBTOTAL	\$18,021,734

Fairfield County Revenues

4201	Bank Interest	35,000
4202	Interest on Investments	8,000
4410	Pipe Reimbursement	100
4411	Transfer Station Fees	150,000
4412	Transfer Station Permits	100
4416	Copying and Printing	12,900
4417	Cable TV Franchise Fees	5,000
4418	Animal Control Fees	5,500
4419	Tax Assessor's Office Fees	5,000
4421	Planning/Building/Zoning Permits	65,000
4427	Return Check Fee	50
4434	Report Fees	500
4435	Tax Deed Charge	50
4436	Recreation Fees	64,050
4437	Museum Collections	625
4438	Credit Card Convenience Fee	6,000
4610	Miscellaneous	20,000
4612	Recyclable Revenue	25,000
4613	Insurance Claim Reimb	5,000
4615	Sale of County Property	5,000
4617	Lodging of City Prisoners	3,000
4632	Land Sale-Del Tax Collector	1,000
4637	Delinquent Postage/Adv Reimb.	25,000
4710	Appropriation from Fund Balance	3,481,404
4812	Contract Revenue	6,000
	SUBTOTAL	\$3,929,279

State of South Carolina Revenues

4131	Motor Carrier Taxes	65,000
4133	Accommodations Tax	12,000
4424	Solid Waste Disposal tax	7,000
4512	Department of Social Services	30,000
4513	State Aid	650,000
4514	State Salary Supplements	6,000
4515	Veteran State Supplements	5,000
4517	Election Commission	10,000
4520	Vital Statistics/DHEC	4,000
4132	Beer and Wine Taxes	20,000
4519	National Forestry Fund	35,000
4135	Sales Tax Revenues	864,000
	SUBTOTAL	\$1,708,000

Fairfield County Sheriff's Office Revenues

4420	Service and Execution Fees	6,000
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Fairfield County Probate Judge Revenues

4340	Fees	35,000
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Fairfield County Magistrate Revenues

4310	Fines and Fees	200,000
4311	Civil Fees	25,000
	SUBTOTAL	\$225,000

Fairfield County Clerk of Court

4320	Fines and Fees	65,000
4330	Family Court Fees	80,000
4414	State Documentary Stamps	10,000
4415	Local Documentary Stamps	3,000
	SUBTOTAL	\$158,000

	TOTAL GENERAL FUND REVENUE	\$24,083,013
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AGENCY FUND/COMPONENT UNITS

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409	County Road Program	175,000
410	Water/Sewer Project	375,000
411	Quickjobs Facility	75,000
	TOTAL CAPITAL PROJECTS	2,367,500

	TOTAL REVENUE/ALL FUNDS	\$37,050,727
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Section 3: To further meet the appropriations provided by this ordinance, the Fairfield County Auditor is authorized and directed to levy upon taxable property in Fairfield County, South Carolina, and the Fairfield County Treasurer is directed to collect a tax necessary to meet all budget requirements, except as provided for by other revenue sources, for the operation of the County government for the fiscal year beginning July 1, 2011 and ending June 30, 2012. In determining the appropriate tax levy for each item, the Fairfield County Auditor shall assume a 96% collection rate. Once the Auditor has determined the levy required to meet appropriations, this information shall be submitted to County Council, which shall review and approve the levies prior to the preparation of tax notices. County Council shall establish millage levies over which they have jurisdiction by the adoption of an appropriate resolution and shall then transmit the approved resolution to the Auditor.

Section 4: All purchases made by County departments shall be made in accordance with the ordinance establishing a centralized purchasing system for the procurement of goods and services required by Fairfield County in conformance with purchasing policies established and approved by the County governing body. The appropriations provided in the ordinance shall not in any case be exceeded, and any contracts which may be made or which may in any manner result in the expenditure of funds in excess of the appropriations provided in this ordinance shall not be binding upon Fairfield County. Each department head is charged with the duty of ascertaining in advance whether or not the appropriations are sufficient to pay for the furnishing of such supplies, commodities or services.

Section 5: No money appropriated for any specific purpose under the provisions of this ordinance shall be used for any other purpose than specified; provided however, that the Fairfield County Administrator may reallocate budgeted but unexpended funds within any county office, department, board, commission or institution receiving County funds; provided, further that the Fairfield County Council or a majority thereof may in its discretion by proper resolution transfer or reallocate budgeted but unexpended funds from one County office, department, board, commission, or institution to another. Any amount appropriated in this ordinance may be discontinued at any time by appropriate action of a majority of the County governing body.

Section 6: (A) The County is hereby empowered to borrow in anticipation of tax or other revenues for County purposes any sum not exceeding the amount anticipated to be received from taxes and other revenues during the current or succeeding fiscal year, and not only to pledge the taxes or other revenues anticipated in the current or succeeding fiscal year, but to pledge also, the full faith and credit of Fairfield County for the repayment of any sums so borrowed. Such sums shall be payable at such time, upon such items and in such sums as may be negotiated between the County and the lender.

(B) The Chairman of the Fairfield County Council and the Fairfield County Administrator are hereby authorized and empowered to borrow at any time and from time to time during the current fiscal year or the fiscal year commencing July 1, 2011, in anticipation of revenues during the current or succeeding fiscal

year from the Fairfield County Vehicle/Equipment Replacement Fund, as established by Ordinance No. 409 and to pledge the revenues anticipated by Fairfield County in the current or succeeding fiscal year and also the full faith and credit of Fairfield County for the repayment of any sums so borrowed. The Fairfield County Treasurer is hereby authorized and directed to make such loans and investments as authorized by County Treasurers under section 12-45-220, code ann., 1976, as amended, from funds not necessary for current expenses. Such loans shall be evidenced by one or more general obligation tax anticipation notes executed by the Chairman of the Fairfield County Council and attested by the Fairfield County Administrator, and all such notes shall bear interest from date until paid at an interest rate equal to the average monthly interest rate paid on investments during the term of such notes on funds invested in the South Carolina State Treasurer's Investment Pool. The Fairfield County Auditor shall levy and the Fairfield County Treasurer shall collect in the same manner as county taxes are levied and collected, a tax on all taxable property in Fairfield County sufficient to pay the principal and interest on such notes and to create such sinking funds as may be necessary to assure the repayment thereof. The Fairfield County Auditor and the Fairfield County Treasurer shall be notified of each issue of notes, and such notice shall constitute a direction to the Fairfield County Auditor to levy and the Fairfield County Treasurer to collect, respectively, upon all taxable property in Fairfield County a tax sufficient to meet the payment of the principal and interest on said notes and to create such sinking funds as may be necessary therefore.

Section 7: An independent annual audit of all financial records and transactions of the County shall be made by a Certified Public Accountant or firm of public accountants who have no personal interest, direct or indirect in the fiscal affairs of the County government of Fairfield County or any of its officers. The County Council may, without requiring competitive bids, designate such accountant or firm annually or for a period not exceeding five years, provided that such designation shall be made not later than thirty days after the beginning of such fiscal year. Unless included in the annual County audit, an annual audit of each agency, board, bureau, or commission of Fairfield County, funded in whole or in part by County funds shall be made. Furthermore, any agency or organization not directly affiliated with Fairfield County Government, but receiving any funding from Fairfield County, shall have an annual audit performed by a qualified accountant holding a license from the State of South Carolina. Copies of the annual County audit and such other audits as are required by this section shall be filed in the Office of the Comptroller for Fairfield County and provided to the Fairfield County Administrator and every member of the County governing body. The audit reports shall be made available for public inspection. Additionally, a copy of the annual audit of the County shall be available at the Fairfield County Library.

Section 8: When employees are required to travel on official business, the County shall pay reasonable amounts for transportation, meals, and lodging according to the most recent Fairfield County travel policy promulgated by the County Administrator. The County Administrator is authorized and directed to develop and implement travel reimbursement procedures for all non-elected employees of Fairfield County.

Any authorized deputy for the Sheriff's Office directed by the Sheriff to work in plain clothes shall be paid \$475.00 per year for clothing allowance, provided that this payment shall be made in equal installments in December and June for any plain clothes Officer that has been employed for the previous six months.

Section 9: Retirees and future retirees, after the effective date of the ordinance, will comply with the New Retiree Health Care Plan as approved by County Council below:

Effective July 1, 2010, the following guidelines will be used to determine the funding of retiree's insurance premiums.

- A retiree that has completed 12 years of service (NO Breaks in Service) with Fairfield County is eligible for retirement health insurance funding. The County pays 100 percent of the employer's share of the premium for the retiree only. The retiree pays the retiree's share and for any dependent coverage. (Employer & Dependent Cost)
- At age 65 (birthday) when eligible for Medicare, the Fairfield County payment of the **Employer Share** will end. The retiree can pay the entire cost both employee and employer if they select. If the retiree does not keep the EIP Plan, Fairfield County will provide each retiree with \$100.00 per month to purchase Medi-cap coverage.

This benefit will end at the death of the retiree or change of policy by Fairfield County Council.

- Any survivor of a retiree who wishes to continue survivor coverage will be responsible for the entire cost, both employer and employee.

Regular Retirees, 5/10 Year Retirees & Survivors

Regular Retirees that are enrolled in Retiree Health prior to July 1, 2010 will be transitioned to the guidelines below by July 1, 2011.

- At age 65 (birthday) when eligible for Medicare, the Fairfield County payment of the **Employer Share** will end. The retiree can pay the entire cost both employee and employer if they choose. If the retiree elects not to keep the EIP Plan, Fairfield County will provide each retiree with \$100.00 per month to purchase Medi-cap coverage.

This benefit will last until Council changes this practice or death of the retiree.

Section 10: The Fairfield County Tax Collector may call upon the Fairfield County Sheriff or any deputy or constable of the County to render such aid and assistance as may be necessary in the eviction of any occupant or tenant in possession of any property at any time when eviction shall be lawful and proper in the discharge of the duties of the Office of the Tax Collector. Such aid and assistance shall be rendered without cost other than those provided by law.

Section 11: The fiscal and budgetary authority of Fairfield County Government shall commence on the first day of July of each year and shall end on the thirtieth day of June the following year. The County Council may from time to time make supplemental appropriations, which shall specify the source of funds for such appropriations. The County governing body and/or the County Administrator may require reports, estimates and statistics from any County agency or department as may be necessary in the preparation of annual budgets or supplemental appropriations.

Section 12: Agencies, boards, and commissions which are partially funded by other counties and/or other governmental units must certify to the County Administrator the actual or anticipated amount of appropriated funds from other counties and/or governmental units prior to receiving any of the funds appropriated by this ordinance.

Section 13: Funds appropriated under this ordinance in the General Fund to any department, board, agency, or for any other purpose, but unexpended and unencumbered during the fiscal year shall revert to the general fund of Fairfield County at the end of the fiscal year.

Section 14: Fees and charges for services are hereby established as outlined below, except as otherwise provided for by State Statute.

<u>Department</u>	<u>Service</u>	<u>Fees/Charges</u>
All Departments	Copies	\$.30
Clerk of Court	Letter/Legal Size Copies	.25
	Ledger Size Copies	.50
Planning and Building	Mobile Home Licenses	6.25
	Mobile Home Inspections	115.00
	Electrical Upgrade	31.25

Airport:

East Hangers	Units 1 and 6	200.00 monthly
	Units 5 and 10	150.00 monthly
	All Others	140.00 monthly
West Hangers	Units 1 and 6	200.00 monthly
	Unit 10	175.00 monthly
	All Others	165.00 monthly

The Tax Assessor's Office:

Aerial Blue Line Map	\$ 6.25
Small County Map	5.00
Large County Map	10.00
Map Size #1 (34x44)	\$30.00
Map Size #2 (22x34)	\$25.00
Map Size #3 (11x17)	\$10.00
Map Size #4 (8-1/2x11)	\$ 5.00
GIS Map on Disc	\$ 30.00
GIS Printed Map Book	\$250.00
GIS Parcel-Line Mapping Data	\$500.00
GIS Aerial Photography	\$500.00
Owner Identification Data	\$500.00
(Purchaser must sign a personal use only agreement)	
County Small District Map	\$ 5.00
County Large District Map	\$10.00
Printed Property Ownership Labels (per sheet)	\$.50

Printed Two-Sided Ownership Card w/ Picture \$ 1.00
 Partial Ownership List on CD (per account) \$.03

Section 15: All building permits and subdivision approvals issued by the Fairfield County Planning and Building Department shall be issued in accordance with the following rate schedule.

Schedule of Permit Fees

1) Building Permits:

<u>Total Valuation</u>	<u>Fee</u>
Less than \$1,000	No fee, unless inspection required, in which case a \$15.00 fee for each inspection shall be charged.
\$1,000-\$50,000	\$15.00 fee plus \$5.00 for each additional thousand and fraction thereof, to and including \$50,000 (maximum \$260)
\$50,001-\$100,000	\$260.00 fee plus \$4.00 for each additional thousand and fraction thereof, to and including \$100,000 (maximum \$460)
\$100,001-\$500,000	\$460.00 fee plus \$3.00 for each additional thousand and fraction thereof, to and including \$500,000 (maximum \$1,660)
\$500,001 and over	\$1,660.00 fee plus \$2.00 for each additional thousand and fraction thereof

Fees for all mechanical, plumbing, electrical and gas shall be as follows: permit fees for all projects up to and including \$5,000 valuation shall be \$25.00. Projects over \$5,000 valuation shall be based on the fee schedule above.

- 2) Moving Building Structure: For the moving of any building structure, the fee shall be \$25.00.
- 3) Moving Mobile Home: For the moving of a mobile home, the fee shall be \$15.00.
- 4) Demolition of Building or Structure: For the demolition of any building or structure, the fee shall be \$25.00.
- 5) Site Plan Review and Site Inspection fee, if required, shall be \$25.00.

- 6) Plan Review fees, when required, shall be one-half of the building permit fee.
- 7) Appeal Variance Request Application fee shall be \$150.00.
- 8) Zoning Map Amendment (Rezoning) Application fee shall be \$200.00 (nonrefundable).
- 9) Working without a Permit: Where work for which a building permit is required by the Fairfield County Code is started prior to the acquisition of said permit, the fees herein specified shall be doubled, plus \$20.00, but the payment of such double fee plus \$20.00 shall not relieve any persons from fully complying with the requirements of the Building Code in the execution of the work nor from any other penalties herein.
- 10) Re-inspection: No additional charge for the first re-inspection; \$20.00 for each subsequent re-inspection; \$40 for each re-inspection after the second re-inspection.
- 11) Applications for Subdivision Approval, Subdivision Exemption, Group Development fees shall be as follows:
 - A. Subdivision Exemption Fee: \$5.00
 - B. Traditional Subdivision sketch: \$50.00
 - C. Traditional Subdivision Preliminary/Final Plat application fee: \$100.00 each (up to five) and \$100.00 plus \$10 per lot for six lots and over.
 - D. Residential group development application fee: \$100 plus \$10.00 per residential unit.
 - E. Commercial or Industrial group development application fee: \$500 (50,000 square feet or less); \$750 (50,001 to 100,000 square feet); and \$1,000 (100,001 square feet and up).
- 12) Boundary Survey Fee: \$12.50

Animal Control Fees: The fee for the impoundment of an animal shall be \$10.00 per day. The fee to adopt a pet from the Fairfield County Animal Shelter shall include the sterilization and rabies vaccination by any veterinarian of the citizen's choosing. Quarantine fee shall be \$35.00.

Fairfield County shall charge any municipality or other governmental entity housing prisoners in the County Detention Center the actual per diem cost effective in 1986 or a fee established by contractual agreement with the other jurisdiction.

The Sheriff's Office fees are set by State law and therefore will not increase.

Sheriff's Office Fees

Summons and Compliant	\$ 15.00
Mechanic's Lien	15.00
Order of Seizure	25.00
Execution	25.00
Subpoena	10.00
Claim and Delivery	25.00

Distress Warrant	25.00
All Others	15.00

Clerk of Court Fees

Plat Filing (8.5 x 11)	\$10.00
Plat Filing (Larger than 8.5 x 11)	\$15.00

Public Works Fees

Transfer Station Charge for Commercial Waste	\$ 50.74
Waste Permit	\$12.50

Recreation Fees

All Recreation Fees are to be increased by \$5.00

Section 16: All taxes, fees, charges and assessments not otherwise allocated by law shall be deposited in the Fairfield County general fund with other general fund revenues. All such taxes, fees, charges and assessments shall be appropriated by the Fairfield County Council in the same manner as other general fund revenues. No such taxes, fees, charges or assessments shall be paid to or shall accrue to the personal benefit of any officer or employee of Fairfield County.

Section 17: Magistrate and Coroner's jurors shall be paid at a rate of \$10.00 per diem, as stipulated in State Law, and shall be paid at the prevailing state rate per mile from their residence to the location of the trial. Bailiffs in the Circuit Court shall be paid at the current minimum wage rate; the individual chosen to select the jury shall be paid \$10.00 per day for this task.

Section 18: A Court Administrator will be stationed at the Central Magistrate's Court and other clerical assistance shall be assigned as provided in this budget. The duties and schedules concerning this clerical assistance shall be determined by the Chief Magistrate. The County will reimburse Magistrates for travel in connection with official duty in a manner prescribed in the county personnel manual and in accordance with rules and regulations established by County Council. Also, the County will pay for one round trip for Magistrates' required schooling. A Central Court System has been established in Fairfield County in an effort to improve the judicial process in the County. All expenditures required to operate this Central Court System will be made in accordance with Fairfield County procurement procedures.

Section 19: The Administrator shall be authorized to negotiate with financial institutions to borrow funds to purchase capital items and capital projects.

Section 20: The Administrator and Chairman shall be authorized to issue tax anticipation notes, if necessary, for cash flow purposes.

Section 21: The County Administrator shall be authorized to sign all contracts for which funds are budgeted.

Section 22: This ordinance shall take effect on July 1, 2011.

ADOPTED THIS THE 23rd DAY OF MAY 2011.


David L. Ferguson, Chairman


Dwayne Perry, Vice-Chairman


R. David Brown


Mary Lynn Kinley

Kamau Marcharia


Mikel Trapp


Carolyn Robinson

ATTEST:


Shryll M. Brown
Clerk to Council