

head is charged with the duty of ascertaining in advance whether or not the appropriations are sufficient to pay for the furnishing of such supplies, commodities or services.

**Section 4:** No money appropriated for any specific purpose under the provisions of this ordinance shall be used for any other purchase than specified; provided however, that the Fairfield County Administrator may reallocate budgeted but unexpended funds within any county office, department, board, commission or institution receiving County funds; provided, further that the Fairfield County Council or a majority thereof may in its discretion by proper resolution transfer or reallocate budgeted but unexpended funds from one County office, department, board, commission, or institution to another. Any amount appropriated in this ordinance may be discontinued at any time by appropriate action of a majority of the County governing body.

**Section 5: (A)** The County is hereby empowered to borrow in anticipation of tax or other revenues for County purposes any sum not exceeding the amount anticipated to be received from taxes and other revenues during the current or succeeding fiscal year, and not only to pledge the taxes or other revenues anticipated in the current or succeeding fiscal year, but to pledge also, the full faith and credit of Fairfield County for the repayment of any sums so borrowed. Such sums shall be payable at such time, upon such items and in such sums as may be negotiated between the County and the lender.

**(B)** The Chairman of the Fairfield County Council and the Fairfield County Administrator are hereby authorized and empowered to borrow at any time and from time to time during the current fiscal year or the fiscal year commencing July 1, 2002, in anticipation revenues during the current or succeeding fiscal year from the Fairfield County Vehicle/Equipment Replacement Fund, as established by Ordinance No. 409 and to pledge the revenues anticipated by Fairfield County in the current or succeeding fiscal year and also the full faith and credit of Fairfield County for the repayment of any sums so borrowed. The Fairfield County Treasurer is hereby authorized and directed to make such loans and investments as authorized by County Treasurers under section 12-45-220, code ann., 1976, as amended, from funds not necessary for current expenses. Such loans shall be evidenced by one or more general obligation tax anticipation notes executed by the Chairman of the Fairfield County Council and attested by the Fairfield County Administrator, and all such notes shall bear interest from date until paid at an interest rate equal to the average monthly interest rate paid on investments during the term of such notes on funds invested in the South Carolina State Treasurer's Investment Pool. The Fairfield County Auditor shall levy and the Fairfield County Treasurer shall collect in the same manner as county taxes are levied and collected, a tax on all taxable property in Fairfield County sufficient to pay the principal and interest on such notes and to create such sinking funds as may be necessary to assure the repayment thereof. The Fairfield County Auditor and the Fairfield County Treasurer shall be notified of each issue of notes, and such notice shall constitute a direction to the Fairfield County Auditor to levy and the Fairfield County Treasurer to collect, respectively, upon all taxable property in Fairfield County a tax sufficient to meet the payment of the principal and interest on said notes and to create such sinking funds as may be necessary therefore.

**Section 6:** An independent annual audit of all financial records and transactions of the County shall be made by a Certified Public Accountant or firm of public accountants who have no personal interest, direct or indirect in the fiscal affairs of the County government of Fairfield County or any of its officers. The County Council may, without requiring competitive bids, designate such accountant or firm annually or for a

period not exceeding one year, provided that such designation shall be made not later than thirty days after the beginning of such fiscal year. Unless included in the annual County audit, an annual audit of each agency, board, bureau, or commission of Fairfield County, funded in whole or in part by County funds shall be made. Furthermore, any agency or organization not directly affiliated with Fairfield County Government, but receiving any funding from Fairfield County, shall have an annual audit performed by a qualified accountant holding a license from the State of South Carolina. Copies of the annual County audit and such other audits as are required by this section shall be filed in the Office of the Comptroller for Fairfield County and provided to the Fairfield County Administrator and every member of the County governing body. The audit reports shall be made available for public inspection. Additionally, a copy of the annual audit of the County shall be available at the Fairfield County Library.

**Section 7:** When employees are required to travel on official business, the County shall pay reasonable amounts for transportation, meals, and lodging. If the employee's personal vehicle is utilized, the employee shall be reimbursed at the prevailing state rate for each mile traveled. Meal expenses cannot exceed \$35.00 for a twenty-four hour period. All out-of-county travel, excluding same-day trips to surrounding counties, and law enforcement trips authorized by the Fairfield County Sheriff or his designee, shall be approved in advance by the supervising Department Head and the County Administrator. All advance travel funds approved by the County Administrator shall be accounted for to the County Administrator within thirty (30) days of the conclusion date of the trip, with all necessary and appropriate documentation and receipts attached. The County Administrator is authorized and directed to develop and implement travel reimbursement procedures for all non-elected employees of Fairfield County.

Any authorized deputy for the Sheriff's Office directed by the Sheriff to work in plain clothes shall be paid \$475.00 per year for clothing allowance, provided that this payment shall be made in equal installments in December and June for any plain clothes Officer that has been employed for the previous six months.

**Section 8:** Persons retiring after the effective date of this ordinance shall be entitled to have the cost of their health insurance under the County's health insurance program paid by the County provided (1) that the person is employed by the County at the time of his/her retirement, (2) that the employee has ten years of employment with the County prior to the retirement and (3) that the person is eligible for retirement under the South Carolina Retirement System at the time of his/her retirement from the County.

**Section 9:** The Fairfield County Tax Collector may call upon the Fairfield County Sheriff or any deputy or constable of the County to render such aid and assistance as may be necessary in the eviction of any occupant or tenant in possession of any property at any time when eviction shall be lawful and proper in the discharge of the duties of the Office of the Tax Collector. Such aid and assistance shall be rendered without cost other than those provided by law.

**Section 10:** The fiscal and budgetary authority of Fairfield County Government shall commence on the first day of July of each year and shall end on the thirtieth day of June the following year. The County Council may from time to time make supplemental appropriations, which shall specify the source of funds for such appropriations. The County governing body and/or the County Administrator may require

reports, estimates and statistics from any County agency or department as may be necessary in the preparation of annual budgets or supplemental appropriations.

**Section 11:** Agencies, boards, and commissions which are partially funded by other counties and/or other governmental units must certify to the County Administrator the actual or anticipated amount of appropriated funds from other counties and/or governmental units prior to receiving any of the funds appropriated by this ordinance.

**Section 12:** Funds appropriated under this ordinance in the General Fund to any department, board, agency, or for any other purpose, but unexpended and unencumbered during the fiscal year shall revert to the general fund of Fairfield County at the end of the fiscal year.

**Section 13:** Fees and charges for services are hereby established as outlined below, except as otherwise provided for by State Statute:

<u>Department</u>	<u>Service</u>	<u>Fees/Charges</u>
All Departments	Photo Copies	\$ .25
Tax Assessor	Aerial Blue Line Map	\$ 5.00
	Small Highway Map	.50
	Large Highway Map	1.00
Planning and Building	Mobile Home Licenses	\$ 5.00
	Mobile Home Inspections	100.00
	Electrical Upgrade	25.00

**Section 14:** All building permits and subdivision approvals issued by the Fairfield County Planning and Building Department shall be issued in accordance with the following rate schedule:

**Schedule of Permit Fees**

1) Building Permits:

<u>Total Valuation</u>	<u>Fee</u>
\$100.00 and less	No fee, unless inspection required, in which case a \$20.00 fee for each inspection shall be charged.

\$101.00-\$2,000.00	\$20.00 for the first \$1,000.00 plus \$5.00 for each additional thousand, to and including \$2,000.00.
\$2,001.00-\$50,000.00	\$25.00 for the first \$2,000.00 plus \$4.00 for each additional thousand or fraction thereof, to and including \$50,000.00.
\$50,001.00-\$100,000.00	\$217.00 for the first \$50,000 plus \$3.00 for each additional thousand or fraction thereof, to and including \$100,000.00.
\$100,001.00-\$500,000.00	\$367.00 for the first \$100,000.00 plus \$2.00 for each additional thousand or fraction thereof, to and including \$500,000.00.
\$500,001.00 and up	\$1,167.00 for the first \$500,000.00 plus \$1.00 for each additional thousand or fraction thereof.

- 2) Moving Building Structure: For the moving of any building structure, the fee shall be \$25.00.
- 3) Moving Mobile Home: For the moving of a mobile home, the fee shall be \$15.00.
- 4) Demolition of Building or Structure: For the demolition of any building or structure, the fee shall be \$20.00.
- 5) Working without a Permit: Where work for which a building permit is required by the Fairfield County Code is started prior to the acquisition of said permit, the fees herein specified shall be doubled, plus \$20.00, but the payment of such double fee plus \$20.00 shall not relieve any persons from fully complying with the requirements of the Building Code in the execution of the work nor from any other penalties herein.
- 6) Re-inspection: No additional charge for the first re-inspection; \$20.00 for each subsequent re-inspection.

Animal Control Fees: The fee for the impoundment of an animal shall be \$5.00 per day and the fee to adopt a pet from the Fairfield County Animal Shelter shall be \$15.00, which includes the fee for the rabies vaccination.

Fairfield County shall charge any agency purchasing gasoline or diesel fuel from the County the actual cost of the fuel plus two (2%) percent to cover the cost of storage and facility maintenance.

Fairfield County shall charge any municipality or other governmental entity housing prisoners in the County Detention Center the actual per diem cost effective in 1986 or a fee established by contractual agreement with the other jurisdiction.

**Sheriff's Office Fees**

Summons and Compliant .....	\$ 15.00
Mechanic's Lien .....	15.00
Order of Seizure .....	25.00
Execution .....	25.00
Subpoena .....	10.00
Claim and Delivery .....	25.00
Distress Warrant .....	25.00
All Others .....	15.00

**Clerk of Court Fees**

Plat Filing (8.5 x 11) .....	\$ 5.00
Plat Filing (Larger than 8.5 x 11) .....	10.00

**Public Works Fees**

Transfer Station Charge for Commercial Waste .....	\$ 44.50
Waste Permit .....	10.00

**Section 15:** All taxes, fees, charges and assessments not otherwise allocated by law shall be deposited in the Fairfield County general fund with other general fund revenues. All such taxes, fees, charges and assessments shall be appropriated by the Fairfield County Council in the same manner as other general fund revenues. No such taxes, fees, charges or assessments shall be paid to or shall accrue to the personal benefit of any officer or employee of Fairfield County.

**Section 16:** Reimbursement for telephone services will be paid only for those individuals designated by the Fairfield County Council in accordance with policies established by the Council. The County will pay for basic charges of a single, listed number and will be limited to \$11.06 per month.

**Section 17:** Magistrate and Coroner's jurors shall be paid at a rate of \$10.00 per diem, as stipulated in State Law, and shall be paid at the prevailing state rate per mile for one round trip from their residence to the location of the trial. Bailiffs in the Circuit Court shall be paid at the current minimum wage rate; the individual chosen to select the jury shall be paid \$10.00 per day for this task.

**Section 18:** Magistrates shall receive salaries as outlined in this budget. All magistrates, with the exception of the Chief Magistrate and those housed in County facilities, shall receive expense payments to cover office supplies, stationery, stamps, office rent, electricity, etc. in the amount of \$270.00 per month. All Magistrates, with the exception of the Chief Magistrate, who are housed in County facilities shall receive a monthly salary supplement equal to \$170.00 per month in addition to their yearly compensation. This supplement shall be paid in equal amounts of \$78.46 in the biweekly payroll ( $\$170 \times 12 = \$2,040 / 26 \text{ pay dates} = \$78.46$ ). The Chief Magistrate is required by Section 22-8-40 of the 1976 Code of Laws to receive a yearly supplement of \$3,000. County Council has approved a yearly supplement of \$3,600 (\$300 month). This supplement shall be paid in equal amounts of \$138.46 in the biweekly payroll ( $\$300 \times 12 = \$3,600 / 26 \text{ pay dates} = \$138.46$ ). The effective date for this change from monthly payment to biweekly is the first pay period in fiscal year 2002-2003. A Court Administrator will be stationed at the Central Magistrate's Court and other clerical assistance shall be assigned as provided in this budget. The duties and schedules concerning this clerical assistance shall be determined by the Chief Magistrate. The County will pay for necessary forms, jurors' payments, and the basic charge for a home telephone bill, limited to \$11.06 per month, for each Magistrate. All forms must be requisitioned through the Chief Magistrate. In addition, the County will reimburse Magistrates for travel in connection with official duty in a manner prescribed in the county personnel manual and in accordance with rules and regulations established by County Council. Also, the County will pay for one round trip for Magistrates' required schooling. A Central Court System has been established in Fairfield County in an effort to improve the judicial process in the County. All expenditures required to operate this Central Court System will be made in accordance with Fairfield County procurement procedures.

**Section 19:** The sum of \$91,846 is appropriated from the projected fund balance of the Fairfield County Rural Fire Board. Any unused portion remaining on June 30, 2003 shall revert to the fund balance of the Rural Fire Board.

**Section 20:** All capital expenditures from the Fairfield County Fire Board shall have the prior approval of the County Administrator.

**Section 21:** The sum of \$1,950,000 is reserved from the fund balance of the General Fund to be used exclusively for the following purposes:

- a) \$250,000 is designated for future software upgrades.
- b) \$200,000 is designated for future economic developments that will promote or enhance the educational opportunities in Fairfield County.
- c) \$750,000 is designated for anticipated future hospitalization cost increases for County employees.
- d) \$750,000 is designated for anticipated future property and casualty insurance increases on property owned by the County.

**Section 22:** A 2% cost of living increase will be given to eligible county employees. Fairfield County has also updated the Class and Compensation plan. Adjustments have been made to some employees' pay based on labor market changes. These changes are based on years of service. Anyone with five or more years of tenure in their current position will be placed at the mid-point of their grade level. Any employee affected by labor market changes will receive the greater amount of either the 2% cost of living increase or the plan adjustment.

The Fireboard employees were placed within the compensation plan for Fairfield County.

The salary of all part-time magistrate judges will be equalized.

The Emergency Medical personnel compensation is currently being reviewed with the intent to adjust them to their proper compensation level over the next two years taking into account Fairfield County's ability to pay.

Employees who are currently above the compensation range for their position will be given a one-time lump sum payment equal to 1% of their annual base salary.

All of the items in Section 22 are effective on the October 18<sup>th</sup> payroll, which covers the pay period September 30, 2002 thru October 13, 2002.

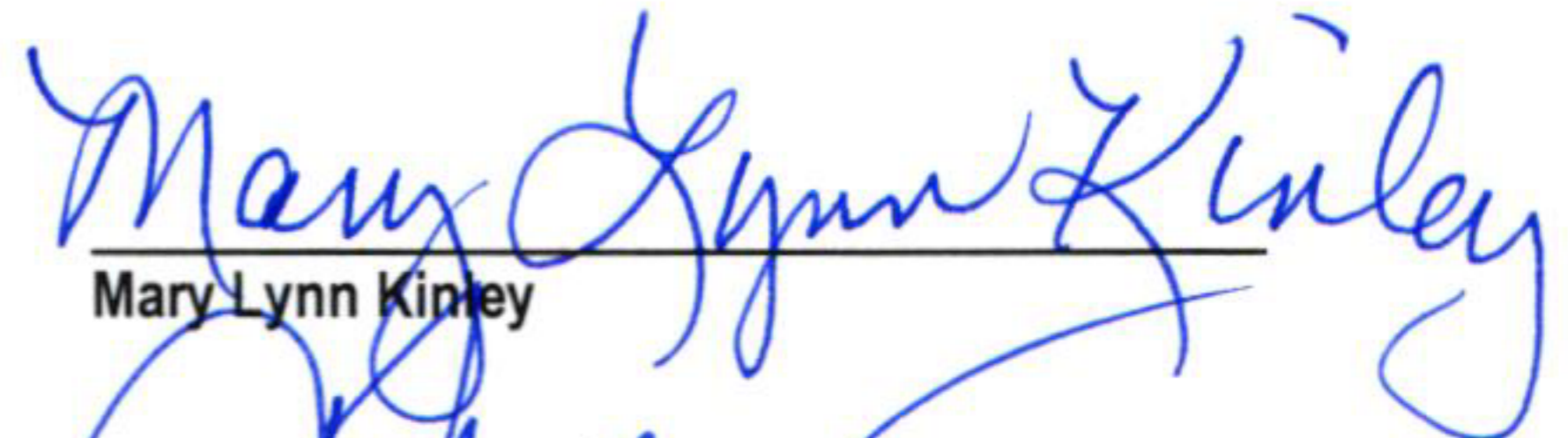
**Section 23:** This ordinance shall take effect on July 1, 2002.

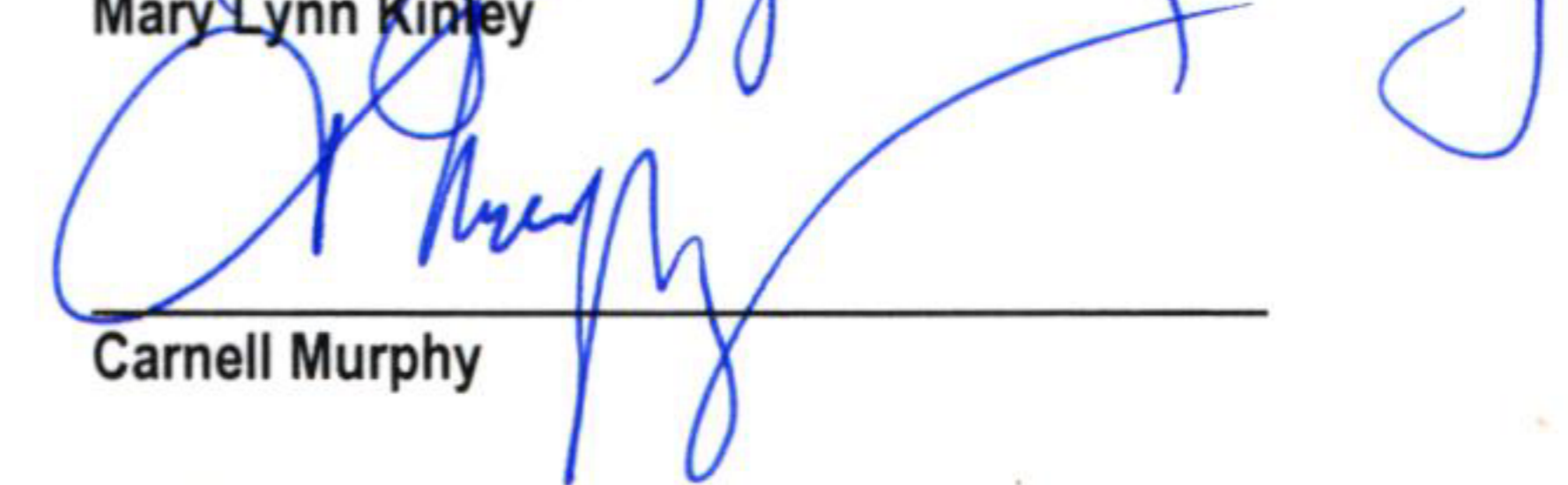
**ADOPTED THIS THE 28<sup>th</sup> DAY OF JUNE 2002.**

  
David L. Ferguson, Chairman

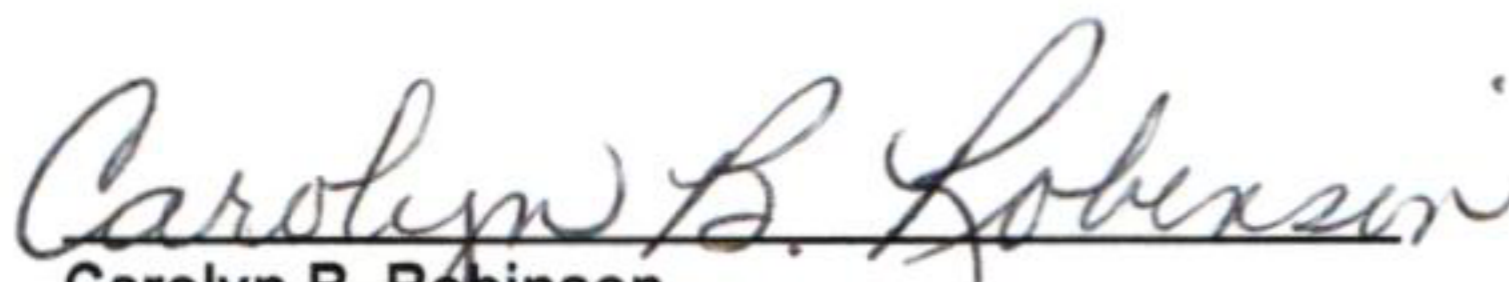
  
Robert W. Davis, Vice-Chairman

  
R. David Brown

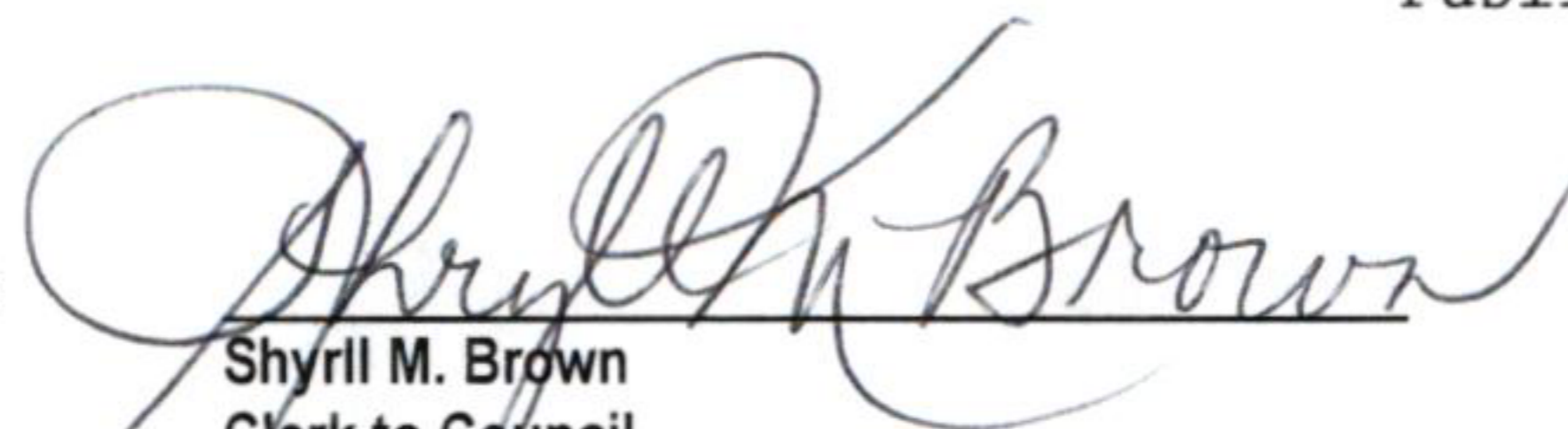
  
Mary Lynn Kinley

  
Carnell Murphy

  
Kamau Marcharia

  
Carolyn B. Robinson

First Reading: May 20, 2002  
Second Reading: June 17, 2002  
Third Reading: June 28, 2002  
Public Hearing: June 28, 2002

ATTEST:   
Shyrl M. Brown  
Clerk to Council