



ORDINANCE NO. 691

First Reading: February 26, 2018
Second Reading: March 12, 2018
Public Hearing: March 26, 2018
Third Reading: March 26, 2018

AN ORDINANCE BY FAIRFIELD COUNTY ESTABLISHING PROCEDURES TO EXPEND FUNDS APPROPRIATED BY FAIRFIELD COUNTY IN ITS ANNUAL FISCAL BUDGET FOR COLLABORATIVE CAPITAL PUBLIC WORKS PROJECTS

WHEREAS, Fairfield County desires to establish a procedure to expend appropriated funds to assist, partner with and encourage the municipalities within Fairfield County to implement capital improvement projects that will serve the public purpose of improving the quality of life in the incorporated communities of the County and those that they serve.

WHEREAS, the capital improvements must be for one-time non-reoccurring capital improvements.

WHEREAS, the capital improvements must serve a defined public purpose, such as downtown revitalization, recreation or public safety and the funds must be expended to achieve the overall public need and good.

WHEREAS, the recipients of the public funds must be another governmental entity located within Fairfield County.

NOW, THEREFORE, BE IT ORDAINED BY FAIRFIELD COUNTY COUNCIL THAT:


1. Each fiscal year a sum of money may be budgeted by Fairfield County for expenditure as provided for in this Ordinance.
2. Each council member may make a recommendation(s) to county council for expenditure of the allocated funds to an eligible governmental entity for an authorized non-reoccurring capital project that provides a public purpose and serves a public need.
3. Any governmental entity located within Fairfield County requesting a sum of money as provided by this Ordinance must submit an application which contains, at a minimum, the following information:
 - a. Project Description: Should include any site designs, building plans, schematic drawings, specifications or other information relating to the project.
 - b. Benefit to the Community: Should include detail as to who is being served by the project and how the project will positively impact the community.

- c. Any Collaborative partners/efforts who will assist with the project, including any grants or other sources of funding.
 - d. Project Budget, which includes a budget narrative of a brief 1-2 sentence description for each category included in the project budget.
- 4. Any governmental entity requesting funds as provided by this Ordinance must appropriate and provide matching funds of at least twenty (20%) percent of the County funding requested.
 - a. These funds shall be transmitted to Fairfield County as part of the approval process for the project and are subject to the terms and conditions of this Ordinance.
- 5. Fairfield County may, at its sole discretion, initiate projects with the aid, assistance and approval of any governmental entity located within Fairfield County provided:
 - a. The governmental entity has acted in accordance with its legislative authority and approved the initiation and management of the project by Fairfield County, in a properly noticed meeting and by affirmative vote, so as not to concede its authorized governmental powers within its corporate boundaries.
 - b. The governmental entity will work collaboratively with Fairfield County, up to and including, authorizing funds for use in completing project.
 - c. Any project initiated by Fairfield County will comply with all other terms of this Ordinance.
- 6. Fairfield County, at its sole discretion, may elect to administer the expenditure of funds awarded pursuant to this ordinance to ensure compliance with all federal, state and County laws, ordinances and procurement requirements.
 - a. Fairfield County shall work collaboratively with any governmental entity in authorizing and overseeing the expenditure of funds used in completing an approved project.
 - b. Should Fairfield County determine to award funding to an outside governmental entity, Fairfield County shall have the right to inspect the project financials to ensure compliance with federal and state laws.
 - i. Fairfield County has the right to request an audit to ensure a governmental entity's expenditure of approved funds complies with all laws and is in accordance with generally accepted accounting principles.
 - ii. Should any such audit find non-compliance by a governmental entity, Fairfield County reserves the right to utilize all legal

means to ensure compliance, including, but not limited to, taking over the project management and accounting of funds.

7. The approval of expenditure(s) must be a council agenda item and the agenda item must contain the name of the eligible entity, the purpose of the expenditure, the amount of the expenditure, the delineation and cost of the capital non-reoccurring project, the public purpose, and any supporting documentation.
8. The request shall first be reviewed by the finance committee for a recommendation, and shall then be forwarded to the full Fairfield County Council for consideration and approval.
9. Proposals shall be reviewed using criteria including, but not limited to, the following as a basis for selection:
 - a. It shall be practically achievable within a given time.
 - b. It can be reasonably completed given the proposed budget.
 - c. Demonstrates the greatest community benefit.
 - d. Leverage the most additional local or outside resources.
10. Any unexpended appropriated funds are not carried forward to the next fiscal year.


ADOPTED BY FAIRFIELD COUNTY COUNCIL THIS 26th DAY OF March, 2018.



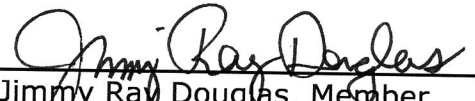
William B. Smith, Jr., Chairman



Bertha Goins, Vice-Chair



Daniel W. Ruff, III, Member



Jimmy Ray Douglas, Member



Mikel Trapp, Member



Douglas Pauley, Member



Cornelius Robinson, Member

ATTEST:


Patti L. Davis, Clerk to Council